

Guidelines for filling wildlife (bird/animal) strike form:

1. **Aircraft Operator** – Operator can be an airline (Sch- Nsch) (State aircraft –,Defense, Custom, immigration, State Governments) Corporate business groups), You can use ICAO code for Schedule airlines or Full name of Operator
2. **Aircraft Make/Model** – You can use abbreviation such as, A-320, B737-400, B-200, PA23, C-172 etc).
3. **Engine Make/Model** - Abbreviations are allowed (CFM 56, IAE 2527).
4. **Aircraft Registration** – Use full registration (Nationality +Registration mark) e.g. PJ-ESC.
5. **Date of occurrence** – Write the local date as per country of occurrence, do note GMT date. Format: dd/mm/yyyy
6. **Time of occurrence** – Use the time in 4 digit e g 1600, 0700, or as 7 AM or 4 PM.
7. **Aerodrome of Occurrence** - Fill the airport name in 4 letters ICAO code e.g. TNCC.
8. **Runway used** – Use standard e.g. 29,11.
9. **Location if En Route** - Put the name of the nearest airport and state.
10. **Altitude AGL** – Use feet above ground level at the time of the strike (if you don't know, use MSL and indicate this). For take-off run and landing roll, it must be 0
11. **Phase of Flight** – It must be filled very accurately, whether strike occurred during Take-off run or landing roll, etc.
12. **Part(s) of Aircraft** -- Check which parts were struck and damaged. If a part was damaged but not struck indicate this with a tick on the damaged column only. Please give more information in remark column why this happened.
13. **Effect on Flight** – Fill in the given options and explain in remark.
14. **Sky condition** - Check the box that applies.
15. **Precipitation** - You may check more than box.
16. **Wildlife (Bird/Animal) description**– Specify the bird/animal type (Pariah kite, dog, pigeon etc)If you don't know, put unknown .
17. **Number of birds/animal seen /or struck** - check the box in the column with the correct number if you saw the birds/other wildlife before the strike and check the box in the Struck column to show how many were hit. The exact number can be written next to the box.
18. **Bird Size** - Check what you think is the correct size (e.g. Pariah kite – Big, sparrow- small)
19. **Pilot Warned of Birds** – Check the correct box (even if it was an ATIS warning or NOTAM)
20. **Remarks** – This include information about the extent of the damage, injuries; effect on flight or emergency declaration. Be as specific as you can, anything you think would be helpful to know.
21. **Financial Loss Information:**–As you know that wildlife (bird/animal) strike may result in financial loss to the airlines. For this information
Engineering, Finance, commercial and Flight safety department shall be responsible.
 - **Estimated cost of repairs or replacement** - This may not be known immediately after bird/animal strike, but the data can be sent at a later stage to CCAA, you should write contact name and number for this data.
 - **Aircraft out-of-service time** - Record how many hours the aircraft was AOG due wildlife (bird/animal) strike.
 - **Estimated other costs** – This include pax transfer by other flight or other means of transport, fuel, hotels, Food/snacks, refund of fare etc.
22. **reported on** – Write the Date when the form has been filled. eg.dd/mm/yyyy
23. **Reported by** – Do not hesitate in putting your name, this is optional. It is helpful if questions arise about the information on the form (a phone number could also be included).